



A SIMPLE CHECKLIST: Are You Ready to Comply with the NY SHIELD Act?

The SHIELD Act Impacts ALL Businesses That Store Sensitive Information Pertaining to Residents of the State.

On July 25, 2019, Governor Cuomo signed the SHIELD act into law. SHIELD stands for Stop Hacks and Improve Electronic Data Security - an act that aims to better protect the sensitive information of residents of the state. Take note of these deadlines:

- 1. October 23, 2019:** The expanded breach notification requirements outlined in the act came into effect.
- 2. February 19, 2020:** A breach notification policy must be in place with plans to implement the plan should a breach occur.
- 3. March 21, 2020:** The electronic and physical security controls outlined in the act must be met.

Now that you have an idea of the deadlines you must meet, it's time to review this easy-to-follow checklist to make sure you're prepared to comply:

- You have a data security program created with a designated employee or team managing it.
- You have trained and tested all of your employees on up-to-date security practices and protocols.
- You have assessed your environment to ensure all internal and external risks are identified.
- You have implemented technical and nontechnical controls to minimize the internal and external risks.
- You have vetted each and every service provider to ensure they're compliant and bound them to a contract to safeguard data.
- You have created a data destruction policy wherein data is destroyed once it's no longer deemed necessary for business purposes.



Have you checked off every box shown above? If not, call 631-422-0969.
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